

**GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT
ADMINISTRATIVE TECHNOLOGY ADVISORY COMMITTEE (ATAC)
MEETING AGENDA
SEPTEMBER 17, 2015 – 10:00 to 10:45 a.m.
VIDEO CONFERENCE - CUYAMACA I-107 & GROSSMONT DISTANCE ED ROOM**

New and Relevant Issues to Be Discussed

1. Colleague
 - a. Software Upgrades
 - i. Quarterly updates – DIT / Timeline
 - b. Gainful employment reporting – Submitted – next file due Oct
 - c. WEB UI – roll out
2. Student Success
 - a. SARS-MSGs – Working with SARs and Colleges – CC done, GC done
 - b. State Initiatives – Ed Plan, Degree Audit?, Portal, Early Alert – Phase II
 - c. Degree Audit for Students – installing student authentication module
 - d. Degree Verification – rolled out to A&R both campuses
3. TES – Transfer Evaluation System – Purchased. Training available. Next steps?
4. Refunds – Applied suggested fix – waiting for user feedback
5. Accuplacer changes – Web Report Manager – scores appearing
6. Transcript Requests – moving forward – working on transcript layout and formatting w Credentials
7. HelpDesk Software – RemedyForce – Fall/Spring implementation
8. Roll out Office 2013 – memory, and email with install steps
9. Information Systems Projects - <http://intranet.gcccd.edu/is/status-of-projects.html>

Information Items – Discussed as Requested

Ongoing Projects with Change in Status

1. Document Imaging – Further Implementation of Doc Types (FA, EOPS, DSPS, etc.)
2. Office 365 - New Email – over the next few months – currently testing and migrating pilot mailboxes
3. DART – Degree Audit Articulation – Training done for Cuyamaca, Grossmont done
4. Colleague and Workday
 - a. Hire (Semester Assignment) letters – accurate pay – in progress
5. G39 Reports Live – Data Warehouse
 - a. Enrollment Management – EMA (Enrollment Management Analysis) - report
 - i. Prototype is done – working with vendor to finalize
 - b. new reports and enhancements
 - i. Specifically added enrollment and fill rates, to the Meeting Times by Room report and the Room Section Detail report. Recent Mods allow a chair or Dean to filter by fill rates and see the days and times of all the sections which might a fill rate less than 60%
 - ii. Added report to look at Academic Programs
6. Memory Upgrades
 - a. Purchased for Grossmont
 - b. Purchased for Cuyamaca
7. Network Infrastructure
 - a. Wireless Assessment done

- i. HP Aruba acquisition and new product line
 - ii. developing implementation plan and costs
 - b. Infrastructure assessment done
 - i. New Firewalls purchased
 - ii. new routers and core switches to be purchased
8. Workday - Material on the Intranet – check it out! (<http://intranet.gcccd.edu/workday/meetings.html>)

Ongoing Projects

1. CurricUNET – Engaged new vendors – Waiting for Fall 2015 meeting
2. 4 year CIP approval – VPs of Instruction / Instructional Office Workday Deployment
3. Securing Customer Information / Security – Plan – Steve Abat
4. OpenCCCApply
 - a. International – still waiting – said June, just waiting
 - b. Supplemental (Student Success Committee)
5. Colleague
 - a. Academic Program / Major – waiting for follow up meeting – who should update and where

Meetings for 2015

1. Fall dates will be 10/15, 11/19 & 12/17